

**Roll No.**

**Total No. of Pages : 02**

**Total No. of Questions : 09**

**B.Voc. (Child Caregiver) (Sem.-3)**  
**HUMAN RESOURCE MANAGEMENT**

**Subject Code : BVOCCEG-307**

**M.Code : 78583**

**Date of Examination : 19-12-22**

**Time : 3 Hrs.**

**Max. Marks : 60**

### INSTRUCTIONS TO CANDIDATES :

1. **SECTION-A** is **COMPULSORY** consisting of **TEN** questions carrying **TWO** marks each.
2. **SECTION-B** contains **FIVE** questions carrying **FIVE** marks each and students have to attempt any **FOUR** questions.
3. **SECTION-C** contains **THREE** questions carrying **TEN** marks each and students have to attempt any **TWO** questions.

## SECTION-A

**1. Write briefly :**

- a) Define human resource management?
- b) What job analysis?
- c) What is recruitment?
- d) Define performance appraisal.
- e) Differentiate between job enrichment and job enlargement.
- f) What compensation management?
- g) What is induction?
- h) Define fringe benefits.
- i) Define job design.
- j) Define industrial relation.

## **SECTION-B**

2. Discuss the scope and nature of HRM.
3. Discuss the various sources of recruitment.
4. Explain the process of career planning and development.
5. Write a note on various incentive plans.
6. Write a note on process of performance appraisal.

## **SECTION-C**

7. Discuss new trends in HRM due to globalization, deregulation and technological advancements.
8. What are the steps involved in selection process of employee?
9. What do you mean by wage & salary administration? Also explain elements and methods of wage & salary.

**NOTE : Disclosure of Identity by writing Mobile No. or Making of passing request on any page of Answer Sheet will lead to UMC against the Student.**