

**Roll No.**

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**Total No. of Pages : 02**

**Total No. of Questions : 09**

**BTTM (Sem.-5)**  
**HUMAN RESOURCE MANAGEMENT**

**Subject Code : BTM-504-18**

**M.Code : 78211**

**Date of Examination : 19-12-2022**

**Time : 3 Hrs.**

**Max. Marks : 60**

### INSTRUCTIONS TO CANDIDATES :

1. **SECTION-A is COMPULSORY consisting of TEN questions carrying TWO marks each.**
2. **SECTION-B contains FIVE questions carrying FIVE marks each and students have to attempt any FOUR questions.**
3. **SECTION-C contains THREE questions carrying TEN marks each and students have to attempt any TWO questions.**

## SECTION-A

**1. Write briefly :**

- a) Importance of Human Resource Management
- b) Incentives
- c) Employee Referral
- d) placement
- e) induction
- f) Job specification
- g) application blank
- h) Succession planning
- i) Job Enrichment
- j) Fringe benefits

## SECTION -B

2. *“Job Analysis is the most basic personnel management function.”* Discuss.
3. Explain various steps involved in the selection process.
4. Explain the process of manpower planning with suitable examples
5. What are the functions of HRM? Discuss.
6. What do you understand by compensation management? Discuss two methods of wage payment?

## SECTION - C

7. Discuss the evolving role of HRM in Tourism industry.
8. Discuss the various external sources of recruitment. Discuss the recent trends in recruitment.
9. What do you understand by job design? What are its objectives and discuss the techniques of job design?

**NOTE : Disclosure of Identity by writing Mobile No. or Making of passing request on any page of Answer Sheet will lead to UMC against the Student.**