

Roll No.

Total No. of Pages : 02

Total No. of Questions : 09

BBA (2013 to 2017)/BRDM/B.SIM (2014 & Onwards) (Sem.–3)

HUMAN RESOURCE MANAGEMENT

Subject Code : BBA-301

M.Code : 70622

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTION TO CANDIDATES:

1. SECTION-A is COMPULSORY consisting of TEN questions carrying TWO marks each.
2. SECTION-B consists of FOUR Sub-sections : Units-I, II, III & IV.
3. Each Sub-section contains TWO questions, carrying TEN marks each.
4. Student has to attempt any ONE question from each Sub-section.

SECTION-A

Q1. Answer briefly :

- a) Differentiate between job description and job specifications.
- b) What is Intelligence Test?
- c) What is placement?
- d) What is job specification?
- e) What are sources of Recruitment?
- f) What are the benefits of Sound Transfer Policy?
- g) State limitations of Human Resource Management.
- h) What are basis of promotion?
- i) Differentiate between Training and Development.
- j) What is job design?

SECTION-B

UNIT-I

2. What is Human Resource Management? Discuss nature and scope of HRM.
3. Discuss the new trends in HRM due to globalisation.

UNIT-II

4. What is Job Analysis? Discuss the steps involved in a Job Analysis.
5. Explain job enrichment and job enlargement.

UNIT-III

6. What do you mean by placement? Explain the contents for making induction process a success.
7. Define Recruitment and identify the various factors which affect recruitment policies and programmes.

UNIT-IV

8. Discuss the traditional methods of performance appraisal. How far these methods relevant in present day organizations?
9. How does Human Resource Development differ from Human Resource Management?
Bring out the features of Human Resource Development.

NOTE : Disclosure of Identity by writing Mobile No. or Making of passing request on any page of Answer Sheet will lead to UMC against the Student.