

Roll No.

Total No. of Pages : 02

Total No. of Questions : 18

BBA (2014 to 2017)/BRDM/B.SIM (2014 & Onwards) (Sem.-3)

## HUMAN RESOURCE MANAGEMENT

Subject Code : BBA-301

M.Code : 70622

Time : 3 Hrs.

Max. Marks : 60

### INSTRUCTIONS TO CANDIDATES :

1. SECTION-A is COMPULSORY consisting of TEN questions carrying TWO marks each.
2. SECTION-B consists of FOUR Sub-sections : Units-I, II, III & IV.
3. Each Sub-section contains TWO questions, carrying TEN marks each.
4. Students have to attempt any ONE question from each Sub-section.

### SECTION-A

Answer briefly :

1. Selection test
2. Independent jobs
3. Counseling
4. Coaching
5. Vestibule Training
6. Halo effect
7. Graphic scales method
8. Demotion
9. Lay off
10. Piece wage system

## SECTION-B

### UNIT-I

11. Comment on the emerging issues in the Human Resources Management.
12. Describe the scope Human Resources Management.

### UNIT-II

13. Discuss the steps involved in job evaluation.
14. What is meant by job design? Discuss the various approaches of job design.

### UNIT-III

15. Write a note on :
  - a. Testing and interviews
  - b. Placement and transfer
16. Discuss the various sources of recruitment.

### UNIT-IV

17. Write a note on :
  - a. Career planning
  - b. Wage and salary administration
18. Define Training. Discuss various types of training.

NOTE : Disclosure of Identity by writing Mobile No. or Making of passing request on any page of Answer Sheet will lead to UMC against the Student.