

Roll No.

Total No. of Pages : 02

Total No. of Questions : 09

B.Sc. (Hons.) (Agriculture) (Sem.-2)

COMMUNICATION SKILLS & PERSONALITY DEVELOPMENT

Subject Code : BSAG-209-19

M.Code : 77670

Date of Examination : 07-01-23

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTIONS TO CANDIDATES :

1. **SECTION-A** is **COMPULSORY** consisting of **TEN** questions carrying **TWO** marks each.
2. **SECTION-B** contains **FIVE** questions carrying **FIVE** marks each and students have to attempt any **FOUR** questions.
3. **SECTION-C** contains **THREE** questions carrying **TEN** marks each and students have to attempt any **TWO** questions.

SECTION-A

1. Write briefly :

- a) What is communication?
- b) What is group discussion?
- c) What is lab record?
- d) What is listening?
- e) Write the importance of note taking.
- f) What is a footnote?
- g) What is a use of reading?
- h) What is field diary?
- i) What is the need of technical articles?
- j) Give a few advantages of public speaking.

SECTION-B

2. Write the importance of understanding the barriers to group presentations and ways to handle and improve presentations.
3. Explain the guidelines required for technical articles.
4. What is the impact of listening skills in one's personal and professional lives?
5. What is effective structural and functional grammar required during communication?
6. Why organizing seminars and conferences is crucial for personality development?

SECTION-C

7. Explain listening skills and its importance as individual, while working in the organization? Write at least five remedies to improve listening skills.
8. Explain the need and requirement for developing abstracting skills in the organization.
9. Explain the importance of verbal and non-verbal communication along with meaning and process of communication.

NOTE : Disclosure of Identity by writing Mobile No. or Making of passing request on any page of Answer Sheet will lead to UMC against the Student.