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Total No. of Pages : 02

Total No. of Questions : 18

B.Com. (Hons) (2018 Batch) (Sem.-3)
HUMAN RESOURCE MANAGEMENT
Subject Code : BCOM-303-18
M.Code : 76651

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTIONS TO CANDIDATES :

1. **SECTION-A** is **COMPULSORY** consisting of **TEN** questions carrying **TWO** marks each.
2. **SECTIONS-B** consists of **FOUR** Sub-sections : Units-I, II, III & IV.
3. Each Sub-section contains **TWO** questions each, carrying **TEN** marks each.
4. Student has to attempt any **ONE** question from each Sub-section.

SECTION-A

Write briefly :

1. What is the nature of Human Resource Management?
2. Define Human Resource Planning.
3. What are the uses of job specification?
4. What is job rotation?
5. What is importance of induction?
6. Define Training.
7. What are the stages of Career Life Cycle?
8. What is Check List Method of appraisal?
9. Differentiate between wage and salary.
10. What are the elements of wage?

SECTION-B

UNIT-I

11. Discuss the new trends in human resource management due to globalisation of business.
12. Discuss the factors affecting Human Resource Planning.

UNIT-II

13. Explain various methods of collecting job analysis information.
14. Discuss the external sources of recruitment.

UNIT-III

15. Explain how would you identify training needs for the effectiveness of training programme?
16. Discuss the process of career development.

UNIT-IV

17. Explain the problems in performance appraisal. What can managers do to handle those problems?
18. Briefly explain the time based incentive plans.

NOTE : Disclosure of Identity by writing Mobile No. or Making of passing request on any page of Answer Sheet will lead to UMC against the Student.