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Total No. of Pages: 02

Total No. of Questions: 09

BBA (Sem. – 4)

HUMAN RESOURCE MANAGEMENT

Subject Code: BBA-402-18

M Code: 77424

Date of Examination: 15-12-2022

Time: 3 Hrs.

Max. Marks: 60

INSTRUCTIONS TO CANDIDATES:

1. **SECTION-A is COMPULSORY** consisting of **TEN** questions carrying **TWO** marks each.
2. **SECTIONS-B** consists of **FOUR** Sub-sections : **UNITS-I, II, III & IV**. Each Sub-section contains **TWO** questions each, carrying **TEN** marks each.
3. **Students have to attempt any ONE** question from each Sub-section.

SECTION-A

1. Explain briefly:
 - a) Importance of HRM
 - b) Need of Human Resource Planning
 - c) Placement
 - d) Job simplification
 - e) Significance of employee training
 - f) Career planning
 - g) Incentives
 - h) Employee Compensation
 - i) Industrial Relations
 - j) Job description

SECTION-B

UNIT-I

2. Discuss the nature and scope of human resource management.
3. Explain the different factors affecting human resource planning.

UNIT-II

4. What are the various types of selection tests and interviews?
5. Define recruitment. What are the various sources of recruitment?

UNIT-III

6. Discuss the process of career planning and development.
7. Explain the process of training.

UNIT-IV

8. What are the different types of incentive plans?
9. Explain the traditional methods of performance appraisal.

NOTE : Disclosure of Identity by writing Mobile No. or Marking of passing request on any paper of Answer Sheet will lead to UMC against the Student.