

Roll No.

Total No. of Pages : 02

Total No. of Questions : 18

BBA (2018 Batch) (Sem.-4)

HUMAN RESOURCE MANAGEMENT

Subject Code : BBA-402-18

M.Code : 77424

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTIONS TO CANDIDATES :

1. **SECTION-A is COMPULSORY** consisting of **TEN** questions carrying **TWO** marks each.
2. **SECTIONS-B** consists of **FOUR** Sub-sections : Units-I, II, III & IV.
3. Each Sub-section contains **TWO** questions each, carrying **TEN** marks each.
4. Students have to attempt any **ONE** question from each Sub-section.

SECTION-A

Explain briefly :

- Q1. Human Resource Management
- Q2. Human Resource Planning
- Q3. Induction
- Q4. Job enrichment
- Q5. Training need assessment
- Q6. Career life cycle
- Q7. Fringe benefits
- Q8. Performance appraisal
- Q9. Industrial Relations
- Q10. Job specification

SECTION-B

UNIT-I

Q11. Explain the process of Human Resource Planning.

Q12. Discuss the latest trends in human resource management.

UNIT-II

Q13. Write a note on Job Analysis.

Q14. Describe the selection process of an organization.

UNIT-III

Q15. Discuss off-the-job training methods.

Q16. Explain the process of career planning and development.

UNIT-IV

Q17. What are the methods of wage & salary administration?

Q18. Discuss the modern methods of performance appraisal.

NOTE : Disclosure of Identity by writing Mobile No. or Making of passing request on any page of Answer Sheet will lead to UMC against the Student.