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Total No. of Pages : 02

Total No. of Questions : 18

BBA (SIM) (2018 Batch) (Sem.-3)
HUMAN RESOURCE MANAGEMENT
Subject Code : BBASM-301-18
M.Code : 76822

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTIONS TO CANDIDATES :

1. **SECTION-A** is **COMPULSORY** consisting of **TEN** questions carrying **TWO** marks each.
2. **SECTION-B** consists of **FOUR** Sub-sections : Units-I, II, III & IV.
3. Each Sub-section contains **TWO** questions each, carrying **TEN** marks each.
4. Student has to attempt any **ONE** question from each Sub-section.

SECTION-A

Write briefly :

1. Functions of HRM
2. External sources of Recruitment
3. Job Enrichment
4. Career Planning vs. Manpower Planning
5. Demotion
6. Sensitivity Training
7. Halsey Premium Plan
8. Classification of employment test
9. Apprenticeship training
10. Graphic Rating Scale

SECTION-B

UNIT-I

11. What are the qualities required for a successful human resource manager?
12. Briefly discuss the steps of manpower planning.

UNIT-II

13. Explain the concept and significance of orientation of new employee.
14. Define job Analysis. What steps are involved in the preparation of job analysis?

UNIT-III

15. What do you understand by executive development? Discuss briefly the methods of executive development.
16. Discuss the benefits of career planning and highlight the problem in career planning.

UNIT-IV

17. What is performance appraisal? Discuss the traditional methods of appraisal in brief.
18. What is the difference between base compensation and supplementary compensation? What types of fringe benefits are often offered to the industrial employees?

NOTE : Disclosure of Identity by writing Mobile No. or Making of passing request on any page of Answer Sheet will lead to UMC against the Student.