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Total No. of Pages : 02

Total No. of Questions : 09

**BAMT (Sem.-2)**  
**COMMUNICATION SKILL**  
Subject Code : AMT-201  
Paper ID : [F0329]

Time : 3 Hrs.

Max. Marks : 60

**INSTRUCTION TO CANDIDATES :**

1. **SECTION-A** is **COMPULSORY** consisting of **TEN** questions carrying **TWO** marks each.
2. **SECTION-B** contains **FIVE** questions carrying **FIVE** marks each and students have to attempt any **FOUR** questions.
3. **SECTION-C** contains **THREE** questions carrying **TEN** marks each and students have to attempt any **TWO** questions.

**SECTION-A**

1. **Write briefly :**

- a) Communication
- b) Noise
- c) Encoder
- d) Receiver
- e) Feedback
- f) Clarity
- g) Credibility
- h) Content
- i) Document
- j) Formal communication

### **SECTION-B**

2. What are the components of communication?
3. Enumerate different kinds of communication.
4. What is meant by decoding communication skills?
5. Highlight the importance of punctuations in written communication.
6. What are listening skills?

### **SECTION-C**

7. Discuss the process of communication.
8. What are the do's and don'ts of planning and writing documents?
9. What strategies are used for improving oral presentations?