

**Roll No.**

**Total No. of Pages : 02**

**Total No. of Questions : 09**

**BAMT (Sem.-2)**  
**COMMUNICATION SKILL**  
Subject Code : AMT-201  
M.Code : 14009

**Time : 3 Hrs.**

**Max. Marks : 60**

**INSTRUCTION TO CANDIDATES :**

1. **SECTION-A is COMPULSORY consisting of TEN questions carrying TWO marks each.**
2. **SECTION-B contains FIVE questions carrying FIVE marks each and students have to attempt any FOUR questions.**
3. **SECTION-C contains THREE questions carrying TEN marks each and students have to attempt any TWO questions.**

## SECTION-A

**1. Write briefly :**

- a) What is Communication?
- b) Receiver
- c) Code
- d) Content
- e) Reading skills
- f) Document
- g) Continuity
- h) Complexity
- i) Capability of audience
- j) Oral communication

## **SECTION-B**

2. What are the various components of communication?
3. Highlight the importance of effective communication.
4. Mention the different kinds of communication.
5. List main elements of a resume.
6. Enumerate five speaking skills.

## **SECTION-C**

7. Discuss in detail the process of communication.
8. How to prepare for a job interview?
9. What are the dos and don'ts of effective report writing?

**NOTE : Disclosure of Identity by writing Mobile No. or Marking of passing request on any paper of Answer Sheet will lead to UMC against the Student.**